**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT**

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**March 3, 2025**

**CALL TO ORDER: President Boyer called the meeting to order at 7:00p.m.**

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00p.m., following the roll call and the President reporting a quorum present.

**ROLL CALL:** Directors Present: David Boyer Van Jew

John Stea

William Poe

Dean Grose

Others Present: Sarah Borbon, General Manager

 Omar Sandoval, Legal Counsel

 Ben Halbach, Engineer

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Jew

**MINUTES:**

Approval of the Minutes of the February 3, 2025 regular meeting – Director Grose motioned to approve the minutes, seconded by Director Poe, and was duly carried.

**PUBLIC COMMENTS:** None

**BUSINESS**

1. **Discuss and consider manhole inspections-** Director Stea motioned to approve the Empire Pipe Cleaning’s inspection proposal of 100 manholes at $125.00 a manhole with a schedule of inspecting the remaining manholes in the following years, seconded by Director Jew, and was duly carried.
2. **Discuss and consider General Manager’s compensation increase-** Director Stea motioned to approve to increase the General Manager’s compensation to attend the Board meetings to $150.00 per meeting, seconded by Director Grose, and was duly carried.
3. **Discuss and consider RootX Proposal-** Director Boyer motioned to approve the proposal from RootX for $12,604.63, seconded by Director Poe, and was duly carried.
4. **Discuss and consider painting quotes-** Director Boyer motioned to approve Hendrix Painting Inc. painting quote for $6,450.00 to paint the exterior of the office building, seconded by Director Stea, and was duly carried.
5. **Discuss and consider CIU quote-** Director Boyer motioned to approve the quote from CIU to purchase a switch and install in the office for $489.00, seconded by Director Stea, and was duly carried.

**REPORTS:**

**General Manager**

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed.

**Directors Reports**: Director Boyer reported back with the board about the General Manager’s performance and timeline of things to accomplish.

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Boyer and was seconded by Director Stea and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $18,943.73 in accordance with the claims listed plus a check to Empire Pipe Cleaning in the amount of $30,023.97 for a total register of $48,967.70

**ADJOURNMENT**

A motion was made and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next scheduled regular meeting on April 7, 2025, at 7:00p.m. The President declared the meeting adjourned at 8:33p.m.

Submitted by,

Sarah Borbon

General Manager