**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT**

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**August 5, 2024**

**CALL TO ORDER: President Jew called the meeting to order at 7:00p.m.**

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00p.m., following the roll call and the President reporting a quorum present.

**ROLL CALL:** Directors Present: David Boyer Van Jew

John Stea

Others Present: Sarah Borbon, General Manager

Omar Sandoval, Legal Counsel

Ben Halbach, Engineer

Absent: William Poe

Dean Grose

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by General Manager

**MINUTES:**

Approval of the Minutes of the July 1, 2024 regular meeting – Director Stea motioned to approve the minutes, seconded by Director Boyer and was duly carried.

**PUBLIC COMMENTS:** None

**NEW BUSINESS**

1. **Discuss and consider painting quotes for office building-** GM took direction from the board to follow up with the old quotes and try to get a new one.
2. **Discuss and consider Robert Huff’s Engagement Letter-** Director Stea motioned to approve the Engagement Letter to perform the audit by Robert Huff, seconded by Director Boyer, and was duly carried.
3. **Discuss and consider attending CSDA Annual Conference-** No action.
4. **Discuss and consider sending GM to CSDA Board Secretary conference-** No action.
5. **Discuss and consider hiring a new cleaning company for the office-** GM took direction from the board to look into new cleaning options.

**REPORTS:**

**General Manager**

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed.

**Directors Reports**: None

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Stea and was seconded by Director Boyer and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $104,825.55 in accordance with the claims listed for a total register of $104,825.55

**ADJOURNMENT**

A motion was made and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next scheduled special meeting on August 30, 2024, at 9:00a.m. The President declared the meeting adjourned at 8:09 p.m.

Submitted by,

Sarah Borbon

General Manager