**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT**

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**June 7, 2021**

**CALL TO ORDER: President Poe called the meeting to order at 7:05 p.m.**

**ROLL CALL:** Directors Present: John Stea

William C. Poe

Van Jew

Linda Habermehl

 Absent: Paul Liles

Others Present: Sarah Borbon, General Manager

Susan Bell, Previous General Manager

 Omar Sandoval, Legal Counsel Maira Salcedo, Engineer

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00 p.m., following the roll call and the President reporting a quorum present.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Habermehl.

**MINUTES:**

Approval of the Minutes of the May 3, 2021 regular meeting – Director Habermehl motioned to approve, seconded by Director Jew, and was duly carried.

**PUBLIC COMMENTS:**

**None**

**REPORTS:**

**General Manager**

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed.

**Directors Reports**

None

**OLD BUSINESS:**

1. **Discuss and consider Revised District’s Annual Budget –**

Director Stea motioned to approve, Seconded by Director Jew, and was duly carried.

**NEW BUSINESS:**

1. **Discuss and consider the blueprints Engineer Maira Salcedo provided of the new lines and the manhole project.**
2. **Discuss and consider General Manager’s request for day off on June 11, 2021, due to prior plans. –** Director Habermehl motioned to approve, seconded by Director Jew, and was duly carried.

**Closed Session:**

 **CONFERENCE WITH LABOR NEGOTIATORS (Govt. 54957.6)**

 **Board representatives: Board of Committee**

 **Unrepresented employee: General Manager**

 **PUBLIC EMPLOYMENT (Govt. 54957)**

 **Title: General Manager**

**Open Session:**

**Board Decided to Hire Sarah Borbon with a salary of $3500/month and revisions to contract.**

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Habermehl and was seconded by Director Jew and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $53,001.29 in accordance with the claims listed plus check #21022 to the Orange County Sanitation District in the amount of $2,505.49 for a total register of $55,506.78

**ADJOURNMENT**

A motion was made by Director Poe, seconded by Director Habermehl, and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next regularly scheduled meeting on July 7, 2021, at 7:00 p.m. The President declared the meeting adjourned at 8:30 p.m.

Submitted by,

Sarah Borbon

General Manager