

**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT
OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING
November 18, 2019**

CALL TO ORDER: President Van Jew called the meeting to order at 7:00 p.m.

ROLL CALL: Directors Present: James L. Bell,
Joel M. Rattner
Van Jew
William Poe
Linda Habermehl

Directors Absent:

Others Present: Susan Bell, General Manager
Omar Sandoval, Legal Counsel
Maira Salcedo, Psomas Engineering
Mike Swan, Psomas Engineering

A Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00 p.m., following the roll call and the President reporting a quorum present.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Director Habermehl.

MINUTES:

A motion was made by Director Rattner that the minutes be approved, seconded by Director Poe, and was duly carried that the Minutes of the October 14, 2019 regular meeting be approved.

PUBLIC COMMENTS:

None

REPORTS:

General Manager

The General Manager written report was discussed.

District Engineer

The Engineering written report was discussed

Directors Reports

None

NEW BUSINESS:

1. **Discuss Income Statement and Balance Sheet for the month of October 2019.** – No Action
2. **Discuss and consider Emergency Manhole Purchasing agreement.** – Director Rattner motioned to allow G.M. to purchase a new Manhole cover and ring not to exceed \$1500, second by Director Poe, and was duly carried.
3. **Discuss and consider Point Repair Project change order requests and additional inspection fees.** – Director Habermehl motioned to accept the additional inspection fees of \$22,687.50, seconded by Director Jew, and was duly carried.

***Director Bell removed himself from meeting before closed session**

Closed Session:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOVT. 54957.6)

Title: General Manager

CONFERENCE WITH LABOR NEGOTIATORS (Govt. 54957.6)

Board representatives: Board or Committee

Unrepresented employee: General Manager

Open Session:

Consider General Manager Contract. - Director Poe motioned to increase General Managers salary to 3.5% which is \$265 total per month (\$165 increase plus \$100 per month to help with health insurance increase), Seconded by Director Habermehl, and was duly carried.

AUTHORIZATION TO PAY BILLS

A motion was made by Director Rattner seconded by Director Jew, and unanimously carried: That the District's check register be approved for signature and the General Manager/Treasurer be directed to pay \$75,123.3 accordance with the claims listed plus check #20727 to Farmers & Merchants in the amount of \$463.56, and check #20743 to Spectrum in the amount of \$215.63 for a total register of \$78,802.82.

ADJOURNMENT

A motion was made by Director Jew, seconded by Director Rattner, and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the regularly scheduled meeting on December 9, 2019 at 7:00 p.m. The President declared the meeting adjourned at 8:20 p.m.

Submitted by,

Susan E. Bell
General Manager