**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT**

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**June 5, 2023**

**CALL TO ORDER: President Jew called the meeting to order at 7:00 p.m.**

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00p.m., following the roll call and the President reporting a quorum present.

**ROLL CALL:** Directors Present: David Boyer

William Poe

John Stea

Dean Grose

Van Jew

Others Present: Sarah Borbon, General Manager

Omar Sandoval, General Counsel

Maira Salcedo, PSOMAS Engineer

Ben Halbech, PSOMAS Engineer

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Poe

**MINUTES:**

Approval of the Minutes of the May 1, 2023 regular meeting – Director Stea motioned to approve the minutes, seconded by Director Poe and was duly carried.

**PUBLIC COMMENTS:**

**REPORTS:**

**General Manager**

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed.

**Directors Report** None

**NEW BUSINESS**

1. **Discuss and Consider Resolution No. 342-** Director Poe motioned to approve Resolution No. 342. Seconded by Director Grose, and was duly carried.
2. **Discuss and Consider Renewal of Farmers & Merchants Certification of Deposit-** Director Boyer motioned to approve the CD for another 90 days, seconded by Director Stea, and was duly carried.
3. **Discuss and Consider Proposal for upcoming preparation of construction documents for Sewer Repair Project – PN2401-** PSOMAS presented two options to (1) include priority 4 and 5 segments. Or (2) include priority 5 segments only. Director Boyer motioned to approve Option 1, seconded by Director Stea, and was duly carried. Director Stea further motioned to authorize PSOMAS to review prior priority 4 segments to determine whether to include in a future repair project, seconded by Director Boyer, and was duly carried.
4. **Discuss and Consider Approval of Agreement for 2023 Rate Study-** Director Poe motioned to approve the agreement from Tuckfield and Associates for the 2023 Rate Study, seconded by Director Stea, and was duly carried.
5. **Discuss and Consider Hiring IT Consultant –** the board authorized the General Manager to decide on whether to have an IT tech come in to aseess the needs of the district
6. **Discuss and Consider** **General Manager’s Maternity Leave-** continued to next month

**Director Stea motioned to approve that PSOMAS will CCTV all the old level 4’s to determine the next step for future sewer repairs, seconded by Director Boyer, and was duly carried.**

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Stea and was seconded by Director Grose and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $89,664.56 in accordance with the claims listed for a total register of $86,664.56

**ADJOURNMENT**

A motion was made and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next regularly scheduled meeting to take place on July 10, 2023, at 7:00 p.m. due to the Fourth of July holiday. The President declared the meeting adjourned at 8:31 p.m.

Submitted by,

Sarah Borbon, General Manager