**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT**

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**December 5, 2022**

**CALL TO ORDER: President Jew called the meeting to order at 7:00 p.m.**

**OATH OF OFFICE FOR NEWLY ELECTED DIRECTORS-** Dean Grose, John Stea, and David Boyer recited the Oath of Office

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00p.m., following the roll call and the President reporting a quorum present.

**ROLL CALL:** Directors Present: David Boyer

William Poe

John Stea

 Van Jew

 Dean Grose

Others Present: Sarah Borbon, General Manager

 Omar Sandoval, Legal Counsel

 Ben Halbach, Engineer

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Poe

**ELECTION OF OFFICERS:** Director Stea motioned to appoint Director Van Jew as President, seconded by Director Boyer and was duly carried. Director Poe motioned to appoint Director Stea as 1st Vice President, seconded by Director Boyer, and was duly carried. Director Poe motioned to appoint Director Boyer as 2nd Vice President, Director Jew seconded, and was duly carried.

**MINUTES:**

Approval of the Minutes of the November 7, 2022 regular meeting – Director Boyer motioned to approve the minutes, seconded by Director Stea and was duly carried.

**PUBLIC COMMENTS:**

**REPORTS:**

**General Manager**

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed.

**Directors Reports**

None

**NEW BUSINESS**

1. **Discuss and Consider- Approval of the bid documents for the PN-2102 Sewer Repair Project** – Director Stea motioned to approve, Seconded by Director Boyer, and was duly carried

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Stea and was seconded by Director Boyer and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $18,692.16 in accordance with the claims listed for a total register of $18,692.16

**ADJOURNMENT**

A motion was made and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next regularly scheduled meeting on January 4, 2022, at 7:00 p.m. The President declared the meeting adjourned at 7:47 p.m.

Submitted by,

Sarah Borbon

General Manager