**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT**

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**January 7, 2022**

**CALL TO ORDER: President Poe called the meeting to order at 9:04 a.m.**

**ROLL CALL:** Directors Present: John Stea

William C. Poe

Van Jew

Linda Habermehl

David Boyer (ZOOM)

Others Present: Sarah Borbon, General Manager

 Omar Sandoval, Attorney

 Maira Salcedo, Engineer (ZOOM)

 Bob Huff, Audtior

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 9:00 a.m., following the roll call and the President reporting a quorum present.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Stea

**REORGANIZATION OF BOARD OFFICERS:**

Director Habermehl motioned to appoint Director Jew for president, seconded by Director Stea and was duly carried. Director Stea motioned to appoint Director Habermehl for First Vice President, seconded by Director Poe, and was duly carried. Director Poe motioned to appoint Director Stea for Second Vice President, seconded by Director Jew and was duly carried.

**MINUTES:**

Approval of the Minutes of the December 7, 2021 regular meeting – Director Habermehl motioned to approve, seconded by Director Stea, and was duly carried.

**PUBLIC COMMENTS:**

**REPORTS:**

**General Manager**

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed.

**Directors Reports**

None

**NEW BUSINESS**

1. **Discuss and consider annual audit report-** Postponed until the next board meeting on February 7, 2022
2. **Discuss and consider Resolution no. 339 establishing the amount of special usage fees per parcel for FY 2021/2022 for properties annexed to the district after July 18, 1981, which are not on the District tax rolls-** Director Stea motioned to approve, seconded by Director Habermehl, and was duly carried.

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Stea and was seconded by Director Habermehl and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $85,766.99 in accordance with the claims listed for a total register of $85,766.99

**ADJOURNMENT**

A motion was made by Director Poe, seconded by Director Habermehl, and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next regularly scheduled meeting on February 7, 2022, at 7:00 p.m. The President declared the meeting adjourned at 9:59 a.m.

Submitted by,

Sarah Borbon

General Manager